

DOUBLE O INC JOB APPLICATION FORM

Double O is an At Will Company – Completing this application does not constitute a promise of employment.

Instructions: Type or print clearly in black or blue ink. Answer all questions.

Name (Last, First, Middle)	() - _____
Address (Number & Street)	Phone Number (Daytime)
Address (City, State, & Zip Code)	() - _____
	Phone Number (Cell)

Position Desired	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Temporary
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Are you legally authorized to work in the U.S.? Yes No

Have you ever worked for Double O Supply before? Yes No

Are you under 18 years of age? Yes No

Education

High School	Name & Address	Major	<input type="checkbox"/> Yes <input type="checkbox"/> No Diploma/GED
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College	Name & Address	Major	Degree
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	Name & Address	Major	Degree
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Trade, Business, Other	Name & Address	Major	Degree
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	Name & Address	Major	Degree
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Special Skills and Qualifications List job related licenses, skills, training, awards, and accomplishments:

Employment History: (Start with Present or Last Position)

Current or Last Employer:

_____ Employer	_____ Supervisor	
_____ Address	() - Phone	
_____ Position	_____ From (Mo./Year)	_____ To (Mo./Year)
_____ Reason for Leaving	\$ _____ Salary (First)	\$ _____ Salary (Last)

Duties

May we contact this employer? Yes No

Previous Employer:

_____ Employer	_____ Supervisor	
_____ Address	() - Phone	
_____ Position	_____ From (Mo./Year)	_____ To (Mo./Year)
_____ Reason for Leaving	\$ _____ Salary (First)	\$ _____ Salary (Last)

Duties

Previous Employer:

_____ Employer	_____ Supervisor
_____ Address	() - _____ Phone
_____ Position	_____/_____ From (Mo./Year) To (Mo./Year)
_____ Reason for Leaving	\$ _____ \$ _____ Salary (First) Salary (Last)

Duties

References (Exclude relatives and former employers):

_____ Name	_____ Title	_____ Occupation
_____ Address	() - _____ Phone	
_____ Name	_____ Title	_____ Occupation
_____ Address	() - _____ Phone	
_____ Name	_____ Title	_____ Occupation
_____ Address	() - _____ Phone	

I certify that the information contained in this application is true and complete to the best of my knowledge and understand that any false information on this application may be grounds for not hiring me.

Signature

_____/____/
Date

Equal Opportunity Employment - All applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, age, height, weight, handicap, arrest record, or marital status, Falsification of any information in the application process is grounds to reject a candidate or to terminate employment. A criminal conviction will not automatically disqualify the applicant.